



JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 21, FY09

DATE: May 22, 2008

TO: **COMMUNITY SUPERINTENDENTS, INTEGRATED SERVICE CENTERS
AND SCHOOL PRINCIPALS**

FROM: Susan Olds, Executive Budget Director

SUBJECT: **Young Adult Borough Center (YABC) Allocation**

Funds are being provided for the continuation and expansion of the Young Adult Borough Center Programs (YABCs). The YABC is an academic program serving under-credited youth who wish to earn credits toward a high school diploma by taking intensive afternoon and evening classes up to five times per week. Students must be fully enrolled in the YABC and cannot be simultaneously enrolled in a traditional day school. Students graduate with a diploma from their sending school after they have completed and passed all of the course work and examinations required by the State. All YABC programs are open to all eligible students from any high school in the City. The YABC has a budgeted enrollment, which is for 250 to 300 students. The YABC must maintain an enrollment of between 250 and 300 students. Classes must be scheduled between 3 PM and 9:30 PM following the calendar of day high school.

Students Served

YABCs are designed specifically to serve the needs of young adult students ages 17 ½ and older who have been in high school for at least four years and have earned 17 or more credits towards graduation and who are committed to earning a high school diploma. These students often have adult responsibilities that make attending classes in the evening a preferable option, and many students at YABC have faced obstacles to progressing in traditional high school settings. All YABC programs must follow standard registration procedures as specified by the Department of Education's Office of Multiple Pathways to Graduation. The procedures for registering students can be found at the following link on the DOE website:

<http://www.nyc.gov/schools/Offices/DYD/OMP/YouthAdultBoroughCenters/>

Community Based Organization (CBO) Component

Providers' services will complement the academic component of the YABC by providing an array of youth development supports, personal growth, and life skills management services for students, including but not limited to: outreach and student recruitment, orientation and engagement, attendance outreach, individual and family counseling and referrals, case management, extracurricular activities, youth leadership development, academic support and tutoring, college exploration and advisement, employment preparation and placement, and support and guidance for planning for meaningful post-secondary experiences.

Program Staffing

DOE staff is limited to working only with students enrolled in the YABC. Funds are to be used to hire a full-time 12 month Assistant Principal Supervisor, who is hired and supervised by the

Principal of the host school. The full-time AP must be scheduled to work from 1 PM to 9 PM except on Fridays when more flexible hours may be set. Assistant Principals must work with the designated Community Based Organization partner in a collaborative fashion to build and maintain a learning environment with high expectations for students and reflective of youth development principles. The AP is required to participate in monthly YABC networking meetings. All other DOE staff are per session employees who can only work between the hours of 3 PM and 9:30 PM Monday through Friday. Funding for programs on Saturday or Sunday must be approved by the Director of the Learning to Work Initiative at 52 Chambers Street.

Limited funds may be used to cover per session costs of the building principal to provide program supervision and oversight in the after school hours. A per session assistant principal may be engaged to provide back up coverage for the AP Supervisor up to a total of \$14,098 per year.

OTPS Costs

OTPS expenditures must be for the dedicated use of the YABC program and support the advancement of students enrolled in the YABC program.

Attachment: SO:sdr
YABC Allocation table

c: Marcia Lyles
JoEllen Lynch
Leah Hamilton

FY09 YABC Allocation

District	Location	School Name	Projected Enrollment	NYS Textbook	NYS Library	NYS Software	NYS Hardware	*IP	Total To YABC
03	03M577	BRANDEIS YABC	300					842,705	842,705
11	11X417	C COLUMBUS HS YABC	390					1,243,223	1,243,223
15	15K657	REGION 8 YABC	200					709,214	709,214
31	31R607	STATEN ISLAND YABC	200					709,214	709,214
24	24Q457	HS ARTS & BUSINESS YABC	275					1,313,473	1,313,473
10	10X503	WALTON YABC	300					975,865	975,865
10	10X504	KENNEDY YABC	300					975,865	975,865
08	08X507	STEVENSON YABC	300					975,865	975,865
10	10X667	GRACE DODGE YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
08	08X408	HERBERT H. LEHMAN YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
25	25Q467	FLUSHING YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
19	19K431	THOMAS JEFFERSON YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
27	27Q487	JOHN ADAMS YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
17	17K467	ERASMUS YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
21	21K411	ABRAHAM LINCOLN YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
02	02M473	WASHINGTON IRVING YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
06	06M457	GEORGE WASHINGTON YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
11	11X456	LEARNING TO WORK YABC AT TRUMAN	250	14,563	1,563	2,595	3,013	816,110	837,844
12	12X428	LEARNING TO WORK YABC AT MONROE	250	14,563	1,563	2,595	3,013	816,110	837,844
18	18K501	LEARNING TO WORK YABC AT CANARSIE	250	14,563	1,563	2,595	3,013	816,110	837,844
14	14K923	AUTOMOTIVE HS YABC	250	14,563	1,563	2,595	3,013	816,110	837,844
18	18K922	SOUTH SHORE EDUCATIONAL COMPLEX	250	14,563	1,563	2,595	3,013	816,110	837,844
20	20K658	FDR YABC	250	14,563	1,563	2,595	3,013	816,110	816,110
TOTAL			6,015	218,445	23,445	38,925	45,195	19,987,074	20,291,350

Allocation Category	TL NYSTL	TL NYSTL LIBRARY	TL NYSTL	TL NYSTL	TL Instructional
Fund Source	TEXTBOOKS HS	BOOKS HS	SOFTWARE HS	HARDWARE HS	Programs HS
	NYSTL	NYSTL	NYSTL	NYSTL	TL (ALL OTHER)

**Instructional Program allocation category now includes funding for student activity fee, State Magnet, State Op AID, Project Arts and SNAIS.*