



JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 31, FY09

DATE: October 15, 2008

TO: **COMMUNITY SUPERINTENDENTS, INTEGRATED SERVICE CENTERS AND SCHOOL PRINCIPALS**

FROM: Susan Olds, Executive Budget Director

SUBJECT: **Out of School Time (OST) – Extended Use Allocation**

This summer and fall the Department of Youth and Community Development (DYCD) will roll out its fourth year of the Out-of-School Time (OST) Program which provides services for youth after school, on weekends and school vacations. Provided at no cost to students, the OST programs offer a balanced mix of academic support, sports and recreational activities, arts and cultural experiences.

As per a Memorandum of Understanding between the New York City Department of Education (NYCDOE) and (DYCD), the NYCDOE is responsible for covering the opening fees (extended use), for a maximum of 515 Out of School Time (OST) sites. This memorandum provides allocations to the Integrated Service Centers (ISCs) and CFN schools to cover the fees for eligible sites. Please note that sites denoted as "OST Related" last year are no longer covered in FY09. On July 23, 2008 we released the allocation that covered summer program costs. At this time we are releasing the funds to cover program costs for the school year. The attached table shows the total allocated amount to this end for each ISC. The list of sites eligible for the funds and the allotments for each ISC are accessible through the links below for both summer and the school year periods. The funds should be scheduled in "[TL OST Extended Use](#)" or "[TL OST Extended Use CW](#)".

The relevant quick to be used when applying for extended use permits, are listed below:

- High School permits – QC 054620
- Non-High School permits – QC 064320
- District 97 Citywide permits – QC 054105

Table 1: To access the table that shows summer allocations per ISC, click here: [Summer per ISC](#)

Table 2: To access the table that shows the number of sites per ISC and the program providers for the summer, click here: [Summer Details](#)

Table 3: To access the table that shows school year allocations per ISC, click here: [School Year per ISC](#).

Table 4: To access the table that shows the number of sites per ISC and the program providers for the school year, click here: [School Year Details](#).

ISC EXTENDED USE ALLOCATION		
ISC	Control Location	ISC Total Amount
CFN	96CHTU	283,521
ISC - A	96MTUA	792,993
ISC - B	96XTUB	1,074,990
ISC - C	96KTUC	808,719
ISC - D	96QTUD	1,120,644
ISC - D CW	96QTUD	20,541
ISC - E	96RTUE	1,052,682
Grand Total		\$ 5,154,090

SO:ddz

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