



JOEL I. KLEIN, *Chancellor*

OFFICE OF THE CHIEF FINANCIAL OFFICER
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 48, FY10

DATE: August 21, 2009

TO: **COMMUNITY SUPERINTENDENTS, HIGH SCHOOL SUPERINTENDENTS, INTEGRATED SERVICE CENTERS AND SCHOOL PRINCIPALS**

FROM: George Raab - Chief Financial Officer

SUBJECT: **Out of School Time Programs (OST) – Extended Use**

This summer and fall the Department of Youth and Community Development (DYCD) will roll out its fifth year of the Out-of-School Time (OST) Program which provides services for youth during the summer from Monday to Friday (8am – 6pm); during the school year after school; and on weekends and school vacations. Provided at no cost to students, the OST programs offer a balanced mix of academic support, sports and recreational activities, arts and cultural experiences.

As per a Memorandum of Understanding between the New York City Department of Education (NYCDOE) and (DYCD), the NYCDOE is responsible for covering the opening fees (extended use) for eligible OST sites. On July 30, 2009 we released the funds to cover the costs of permits for the summer program. At this time, we are releasing the funds needed to cover program costs for the school year. Allotments for all locations are being placed in the Integrated Service Centers' (ISC) transfer utility locations. The attached table shows the total allocated amount to this end for each ISC. The list of sites eligible for the funds and the allotments for each ISC for both the summer and school year are accessible through the links below.

The funds should be scheduled in allocation categories "[TL OST Extended Use](#)" and "[TL OST Extended Use CW](#)" for the school year period and in "[TL OST Extended Use Summer](#)" and "[TL OST Extended Use CW Summer](#)" for the summer period.

The relevant quick codes to be used when applying for extended use permits are listed below:

| Type | School Year | Summer |
|--|-------------|--------|
| High School permits | 054620 | 094620 |
| Non-High School permits | 064320 | 024321 |
| District 97 Citywide permits | 054105 | 004105 |

Table 1: To access the table that shows summer allocations per ISC, click here: [Summer per ISC](#)

Table 2: To access the table that shows the number of sites per ISC and the program providers for the summer, click here: [Summer Sites](#)

Table 3: To access the table that shows school year allocations per ISC, click here: [School Year per ISC](#).

Table 4: To access the table that shows the number of sites per ISC and the program providers for the school year, click here: [School Year Sites](#)

OST EXTENDED USE ALLOCATIONS

| ISC | Control Location | Total Site Count | ISC Total Amount |
|--------------------|------------------|------------------|--------------------|
| ISC - A | 96MTUA | 81 | \$604,096 |
| ISC - B | 96XTUB | 98 | 721,066 |
| ISC - C | 96KTUC | 97 | 709,664 |
| ISC - D | 96QTUD | 108 | 782,242 |
| ISC - E | 96RTUE | 85 | 625,684 |
| Grand Total | | 469 | \$3,442,752 |

GR: ddz

CC: Elayna Konstan
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Danielle DiMare