



JOEL I. KLEIN, *Chancellor*

DIVISION OF FINANCIAL PLANNING AND MANAGEMENT
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO.91, FY10

DATE: April 6, 2010

TO: **COMMUNITY SUPERINTENDENTS, HIGH SCHOOL SUPERINTENDENTS, INTEGRATED SERVICE CENTERS AND SCHOOL PRINCIPALS**

FROM: Annie Finn, Director of School Budget Planning and Operations

SUBJECT: **Contracts for Excellence- Post-Secondary Readiness Initiative**

The Office of Postsecondary Pathways & Planning (OPPP) in the Division of Teaching and Learning is allocating Contracts for Excellence funds to provide supplemental funding to six Small Learning Communities (SLC) schools. The allocation provides funds to support the development of the on-line SLC Implementation Rubric (warehouses SLC artifacts and best practices linked to the Framework for SLCs in NYC including tools for post-secondary counseling within SLCs and strategies for scaffolding post-secondary preparation beginning in 9th grade). Funds are to be used for per session and/or per diem, SLC professional development conference, travel expenses related to participating and/or presenting at the SLC conference, and for equipment and/or supplies to support the Small Learning Communities at the schools who have chosen to participate in the Leadership Cadre.

School Allocations

- Schools must expend all funds by June 30, 2010
- **This allocation to schools is exempt from the original mod deadline and, therefore, has until April 16, 2010 to schedule their funds.**
- Funds are to be used for the following:
 - Per Session and/or Per Diem
 - Conference/Professional Development/Travel
 - Equipment and/or Supplies
- The school principal is responsible for monitoring all allocations. A fiscal year end expenditure report and narrative is sent to the Office of Postsecondary Pathways & Planning
- For auditing purposes, schools are required to keep accurate records of their expenditures.

Allocation Formula

- Number of teachers participating in the SLC Leadership Cadre from each school
- Supplemental funding to support the participating schools

Funding for this initiative will be scheduled in the Allocation Category “**C4E Post Read**” and “**C4E Post Read Lump Sum**”. The table below lists each school allotment.

Location	School Name	Amount
27Q400	AUGUST MARTIN HIGH SCHOOL	\$15,525
19K660	W. H. MAXWELL CAREER AND TECHNICAL EDUCATION	\$12,420
15K667	SUNSET PARK HIGH SCHOOL	\$9,315
18K068	I.S. 068 ISAAC BILDERSEE	\$15,525
08X405	HERBERT H. LEHMAN HIGH SCHOOL	\$10,000
27Q480	JOHN ADAMS HIGH SCHOOL	\$10,000
	Total	\$72,785

c: Santiago Taveres
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