



JOEL I. KLEIN, *Chancellor*

DIVISION OF SCHOOL BUDGET PLANNING AND OPERATIONS
52 Chambers Street, New York, NY 10007

SCHOOL ALLOCATION MEMORANDUM NO. 20, FY11

DATE: June 1, 2010

TO: **COMMUNITY SUPERINTENDENTS, HIGH SCHOOL SUPERINTENDENTS, CHILDREN FIRST NETWORKS, AND SCHOOL PRINCIPALS**

FROM: Annie Finn, Director of School Budget Planning and Operations

SUBJECT: **YOUNG ADULT BOROUGH CENTERS (YABC)**

Funds are being provided for the continuation and expansion of the Young Adult Borough Center Programs (YABCs) based on a per student allocation formula. The YABC is an academic program serving under-credited youth who wish to earn credits toward a high school diploma by taking intensive afternoon and evening classes up to five times per week. Students must be fully enrolled in the YABC and cannot be simultaneously enrolled in a traditional day school. Students graduate with a diploma from their sending school after they have completed and passed all of the course work and examinations required by the State. All YABC programs are open to all eligible students from any high school in the City.

This SAM establishes a uniform projected enrollment for students at all the YABCs throughout the five boroughs while establishing a uniform budget for all YABC sites. The YABCs all now have a budgeted enrollment for 250 students. The YABC must maintain this enrollment and classes must be scheduled between 3 PM and 9 PM following the calendar of day high school.

Students Served

YABCs are designed specifically to serve the needs of young adult students ages 17 ½ and older who have been in high school for at least four years, have earned 17 or more credits towards graduation and who are committed to earning a high school diploma. These students often have adult responsibilities that make attending classes in the evening a preferable option, and many students at YABC programs have faced obstacles to progressing in traditional high school settings. All YABC programs must follow standard eligibility guidelines and registration procedures as specified by the Department of Education's Office of Multiple Pathways to Graduation. The procedures for registering students can be found at the following link on the DOE website:

<http://schools.nyc.gov/ChoicesEnrollment/AlternativesHS/YoungAdult/default.htm>

Community Based Organization (CBO) Component

The work of the Community Based Organizations complement the academic component of the YABC by providing an array of youth development supports, personal growth, and life skills management services for students. These include outreach and student recruitment, orientation and engagement, attendance outreach, individual and family counseling and referrals, case management, extracurricular activities, youth leadership development, academic support and tutoring, college exploration and advisement, employment preparation and placement, and support and guidance for planning for meaningful post-secondary experiences.

Program Staffing

DOE staff is limited to working only with students enrolled in the YABC. Funds are to be used to hire a full-time 12 month Assistant Principal Supervisor, who is hired and supervised by the Principal of the host school. The full-time AP must be scheduled to work from 1 PM to 9 PM except on Fridays when more flexible hours may be set. Assistant Principals must work with the designated Community Based Organization partner in a collaborative fashion to build and maintain a learning environment with high expectations for students and reflective of youth development principles. The AP is required to participate in monthly YABC networking meetings. All other DOE staff is per session employees who can only work between the hours of 3 PM and 9 PM Monday through Friday.

Limited funds may be used to cover per session costs of the building principal to provide program supervision and oversight in the after school hours. A per session assistant principal may be engaged to provide back up coverage for the AP Supervisor up to a total of \$14,098 per year.

OTPS Costs

OTPS expenditures must be for the dedicated use of the YABC program and support the advancement of students enrolled in the YABC program.

Programmatic information provided by the Office of Multiple Pathways to Graduation.

[Click here to download a copy of the School Allocation Memorandum](#)

Attachment: YABC Allocation Table ([click here for downloadable excel file](#))

AF:sdr

c: Josh Thomases
Vanda Belusic

FY11 YABC Allocation

District	Location	DBN	School Name	Actual FY10 Projected Enrollment	NYS Textbook	NYS Library	NYS Software	NYS Hardware	IP	Total To YABC
03	03M577	M577	BRANDEIS YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
11	11X417	X417	C COLUMBUS HS YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
79	79K657	K657	REGION 8 YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
31	31R607	R607	STATEN ISLAND YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
24	24Q457	Q457	HS ARTS & BUSINESS YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
10	10X503	X503	WALTON YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
10	10X504	X504	KENNEDY YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
08	08X507	X507	STEVENSON YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
10	10X667	X667	GRACE DODGE YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
08	08X408	X408	HERBERT H. LEHMAN YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
25	25Q467	Q467	FLUSHING YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
19	19K431	K431	THOMAS JEFFERSON YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
27	27Q487	Q487	JOHN ADAMS YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
17	17K467	K467	ERASMUS YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
21	21K411	K411	ABRAHAM LINCOLN YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
02	02M473	M473	WASHINGTON IRVING YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
06	06M457	M457	GEORGE WASHINGTON YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
11	11X456	X456	LEARNING TO WORK YABC AT TRUMAN	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
12	12X428	X428	LEARNING TO WORK YABC AT MONROE	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
18	18K501	K501	LEARNING TO WORK YABC AT CANARSIE	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
14	14K923	K923	AUTOMOTIVE HIGH SCHOOL YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
18	18K922	K922	SOUTH SHORE EDUCATIONAL COMPLEX YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
20	20K658	K658	FRANKLIN DELANO ROOSEVELT YABC	250	\$13,920	\$1,528	\$2,513	\$2,880	\$832,366	\$853,207
TOTAL				5,750	320,160	35,144	57,799	66,240	19,144,418	19,623,761

Allocation Category

Fund Source

TL NYSTL TEXTBOOKS HS	TL NYSTL LIBRARY BOOKS HS	TL NYSTL SOFTWARE HS	TL NYSTL HARDWARE HS	TL Instructional Programs HS
NYSTL	NYSTL	NYSTL	NYSTL	TL (ALL OTHER)

**Instructional Program allocation category now includes funding for student activity fee, State Magnet, State Op AID, Project Arts and SNAIS.*