

## SCHOOL ALLOCATION MEMORANDUM NO. 73, FY 12

**DATE:** November 17, 2011

**TO:** Community Superintendents  
High School Superintendents  
Children First Networks  
School Principals

**FROM:** Michael Tragale, Chief Financial Officer

**SUBJECT:** Law Enforcement Academy

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**Summary:**

This annual allocation provides funds for the implementation of Law Enforcement Academies in high schools. Seven schools will continue to implement a four year sequential program: High School for Legal Studies, Curtis High School, HS of Graphic Communication Arts, Harry S. Truman High School, Murry Bergtraum High School, and Flushing High School. The Bronx School for Law and Community school will implement a full program next year and will have start up funds allocated. This year, all 7 schools will receive funds based upon the funding allocation criteria. The Justice Resource Center (JRC) will serve as the central conduit for access and equity with expansion to these schools. The JRC provides technical support with program implementation.

**Purpose:**

To increase the numbers of students interested in careers in law enforcement and related careers. The City Council has allocated funds to support law enforcement academies. The students enrolled in classes combine academics with industry standards, exposing students to careers in this field. Students are enrolled in law enforcement academies throughout their high school studies.

**Restriction of Funds:**

Funds should be used to fund the designated program classes, activities and materials to support the Law Enforcement Academy. The school principal is responsible for monitoring all allocations. The JRC provides technical support with budget allocations. A year end budget report and narrative is sent to the JRC.

The following categories will be a part of the school budget and central allocation:

**Personnel:**

Teacher Coordinator (.2 or .4)  
Teacher per session  
Supervisor per session  
Secretary per session  
Substitute teachers

**OTPS**

Supplies (100)  
Software (199)  
Food/travel (451)  
Conferences (451)  
Textbooks (337)  
Consultants (685)  
Printing (615)  
Student admissions (461)  
Instructional materials (130)  
Student food at awards ceremony (491)  
Justice Resource Center (998)

**All funds must be expended by June 30, 2012**

**Allocation Formula**

The allotment is based upon the following criteria:

- Number of students enrolled in the program
- Sequential/Interdisciplinary courses
- Supplemental funding for Academies
- Fair student funding formula
- Completion of program objectives
- Work-based learning

Funding for this initiative will be scheduled in the Allocation Category **TL Justice Center Law Enforcement HS** and are displayed on the attached table.

The program is fully funded by the City Council through an allocation to the NYCDOE.

Total Budget: **\$400,000.00**

**Table I: School Allocations**

**HIGH SCHOOL LAW ENFORCEMENT (LEA) ALLOCATION**

District	Location	School Name	Allocation
02	02M520	Murry Bergtraum High School	\$40,000.00
02	02M625	HS for Graphics and Communication Arts	\$48,000.00
14	14K477	High School for Legal Studies	\$70,000.00
25	25Q460	Flushing HS	\$40,000.00
31	31R450	Curtis High School	\$62,000.00
11	11X455	Harry S Truman High School	\$45,000.00
10	10X439	Bronx School Law and Community Justice	\$15,000.00
<b>Total</b>			<b>\$320,000.00</b>

**Table 2: Central Allocation**

Code	Description	Budgeted Amount
D40	Justice Resource Center/Instructional	\$80,000.00

[Click here to download a copy of the School Allocation Memorandum.](#)

MT: ydr

C: Shael Suransky  
 Josh Thomases  
 Veronica Conforme  
 Vanda Belusic-Vollor  
 Melissa Silberman  
 David Fischer  
 John Duval  
 John Becker  
 Debra Lesser