

SCHOOL ALLOCATION MEMORANDUM NO. 38, FY 13

DATE: June 08, 2013

TO: Community Superintendents
High School Superintendents
Children First Networks
School Principals

FROM: Michael Tragale, Chief Financial Officer

SUBJECT: Alternate Learning Centers

Alternate Learning Centers (ALCs) for middle and high school students on Superintendent's Suspensions are organized by borough. Each borough has six to nine sites, each generally serving a maximum of 80 students with an assistant principal, core subject area teachers, a special education teacher, an educational paraprofessional, a guidance counselor and a school aide.

The number of sites has been determined by projecting the seats needed for middle and high school students involved in the Superintendent's Suspension process. Among the 38 ALC sites are eight that serve students suspended for between ninety days and one-year. The staff at the sites serving students suspended for one-year includes either a school psychologist or social worker.

Each borough ALC is supervised by a principal. Each borough also has a school secretary. Citywide the program has one school business manager, one parent coordinator, one youth development director, and one crisis intervention and prevention specialist.

For organizational purposes the borough Alternate Learning Centers are assigned to District 88. The boroughs are responsible for reimbursing food services for the costs of meals served to students that do not qualify for free lunch. Funds have been allocated to the citywide expense location to provide program-wide professional development for ALC staff. In addition, funds have been allocated to the Division of School Facilities for a license agreement providing space for one ALC location.

Borough	ALC Location Code	Number of Sites	Allocation
Manhattan	88MLC1	8	5,881,438
Bronx	88XLC1	9	6,571,858
Queens	88QLC1	8	5,677,547
Brooklyn	88KLC1	6	4,530,995
Brooklyn/Staten Island	88RLC1	7 (includes 3 mini-sites with 40-seat capacity)	4,343,439
Additional expenses			
Citywide	88CLC1		\$110,025
DSF	52G834		\$110,000
Total		38	\$27,225,302

Questions regarding the memorandum should be directed to Robert J. Weiner (rweiner3@schools.nyc.gov).

Funds have been placed in each borough's suspension center location in the **TL BOROUGH SUSPENSION CENTER** allocation category.

[Click here to download a copy of the School Allocation Memorandum.](#)

MT: ydr

C: Elayna Konstan
Anthony Orzo
Robert J. Weiner