

SCHOOL ALLOCATION MEMORANDUM NO. 109, FY 2015

DATE: February 18, 2015

TO: Community Superintendents
High School Superintendents
Children First Networks
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: New Dual Language Planning Grant Expansion Initiative

This memorandum provides resources to schools participating in the Chancellor's 40 New Dual Language Planning Grant Initiative. Participating schools were required to submit program proposals, which were approved by the Department of English Language Learners and Student Support (DELLSS). School allocations for the grant are summarized on the table below.

The Dual Language (DL) Planning Grant provides grants, up to \$25,000, for individual schools launching new and/or expanding DL programs for the 2015-2016 school year.

DL programs provide instruction in English and a target language to English Language Learners (ELLs) and English proficient students with the goal of promoting bilingualism, bi-literacy, and multicultural competence in two languages among both groups of students. Students become proficient in reading, writing, and speaking in English and in the target language of the program.

Upon receipt of these funds the school must adhere to the approved program, collaborate with DELLSS, and attend (with an administrator and two other team members) professional development workshops from the Department of English Language Learners and Student Support to be held on March 4, April 29, and May 20, 2015.

Please adhere to the following proposed budget categories and expenditures:

- Supervisory – per session
- Teachers – per session
- Substitute – per diem
- Instructional materials
- Printing costs
- Library books
- Software/Hardware
- Consultant fees:
 - Professional services for children
 - Professional services for personnel
- Parent Involvement

Funds must be expended and materials must be ordered by **April 2, 2015 (Purchase Order Deadline Date)** and delivered by **June 30, 2015**.

Additionally, we will engage in collaborative efforts to document the implementation of these programs in accordance with both state and local regulations. As such, there are certain items DELLSS will plan to gather over the course of the year, aligned to a report detailing the expenditures of the monies you have received. These items may include but are not limited to:

- Agendas
- PD Plan(s) and materials
- Sign-in sheets
- Curricular resources
- Schedules
- Program models
- Family engagement materials
- Copies of the purchase orders for any materials

ELL Curriculum Specialists, Instructional and Technical Support Coaches, and other central-based staff from DELLSS will visit each school at least three times to support program implementation, evaluate program effectiveness and document best practices.

Allocations will be placed in each school's budget under the allocation categories **Title III DL and Title III DL CW**. Schools should schedule their allotments in accordance with their approved programs.

[Please click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1– School Allocations ([Please click here for a downloadable Excel file](#))

RJO: df

C: Milady Baez

Kirsten Busch Johnson

Community Superintendents

Children First Networks

ELL Compliance and Performance Specialists (ELL CPS)

Senior Grant Officers (SGO)

School Allocation Memorandum No. 109, FY 2015

New Dual Language Planning Expansion Grant

Table 1: Schools Allocation Summary

Cluster	Network	Location	Amount
94CL02	94N203	01M020	25,000
94CL02	94N203	01M188	25,000
94CL01	94N103	02M131	25,000
94CL04	94N408	04M182	25,000
94CL04	94N408	04M206	25,000
94CL06	94N606	06M103	25,000
94CL05	94N532	06M319	25,000
94CL05	94N532	06M326	25,000
94CL02	94N201	06M540	25,000
94CL01	94N113	07X223	25,000
94CL01	94N109	08X333	25,000
94CL02	94N209	09X053	25,000
94CL06	94N606	09X443	25,000
94CL05	94N531	10X390	25,000
94CL04	94N404	11X545	25,000
94CL01	94N102	12X458	25,000
94CL04	94N612	14K018	25,000
94CL04	94N401	14K147	25,000
94CL04	94N412	14K319	25,000
94CL01	94N112	15K497	25,000
94CL05	94N551	17K249	25,000
94CL04	94N401	17K375	25,000
94CL06	94N602	18K068	25,000
94CL05	94N211	19K345	25,000
94CL06	94N605	21K090	25,000
94CL05	94N533	21K228	25,000
94CL05	94N533	21K281	25,000
94CL02	94N204	24Q019	25,000
94CL02	94N207	24Q110	25,000
94CL02	94N204	27Q318	25,000
94CL04	94N406	28Q072	25,000
94CL02	94N202	30Q127	25,000
94CL04	94N410	30Q212	25,000
94CL04	94N410	30Q228	25,000
94CL02	94N202	30Q450	25,000
94CL06	94N609	31R022	25,000
94CL04	94N405	31R051	25,000
97TUD4	97MD97	97Q721	25,000
97TUD4	97MD97	97X186	25,000
97TUD4	94MD97	97X469	25,000
		Total	1,000,000