

SCHOOL ALLOCATION MEMORANDUM NO. 58, FY 2015

DATE: September 10, 2014

TO: Community Superintendents
 High School Superintendents
 Children First Networks
 School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: High School Arts Matter Funding

This allocation provides supplemental funding to schools selected via application to participate in High School Arts Matter, a new arts staffing program that will allow high schools to share part-time arts teacher personnel. High schools with one or fewer certified arts teachers were invited to apply for the program in August 2014.

This memorandum provides an overview of the funding that participating schools will receive in FY 2015. The program benefits must be used to supplement present school funding for arts programs and cannot be used as the sole funding source for new or existing arts teachers or arts programs. Central will support part of the cost of the teachers and provide substantial supports for the school and new teachers of the arts.

Personnel Costs

Pairs of schools will share one itinerant teacher in dance, music, theater or visual arts. Central will assume 50% of the personnel cost for the itinerant teacher with the remaining 50% to be paid by the school pair (0.25 FTE total per school).

Share of Personnel Costs

	School A	School B	Central	Total
Teacher	0.25	0.25	0.50	1.00

Participating schools each set aside funds in Galaxy to cover 0.25 FTE of the cost of the itinerant teacher at their school's average salary in the new set aside title "**HS Arts Matters Set Aside**". The set aside was scheduled in the following allocation categories:

- TL Fair Student Funding/TL Fair Student Funding HS
- TL FSF Legacy Teacher Supplement/TL FSF Legacy Teacher Supplement HS
- TL Funds Over Formula/TL Funds Over Formula HS

Funds in the set aside should now be freed up so that the required arts teacher position can be scheduled. Each school's CFN budget liaison will work with the schools awarded funding to create positions in the itinerant table of organization utilizing this allocation and the set aside funds to accurately reflect each school's portion of time and financial contribution for the new teacher.

Studio Stipend

An allotment of \$1,000 will be provided to each participating school to be used for studio instructional supplies and materials to support the new arts program.

Partnership Stipend

An allotment of \$2,500 will be provided to each participating school to be used for direct student services from arts and cultural organizations (performances, guest artists and/or residencies) that directly support the new arts program.

By accepting and spending these funds, schools agree to the following stipulations:

- All participating schools must make a long-term commitment to this project and develop sustainable arts programs.
- Together, school pairs will assume 50% of the personnel costs in each of year 1 (2014-15) and year 2 (2015-16) and assume full cost of the assigned teacher in year three of the program (2016-17) and beyond. Each school will assume a total of 0.25 FTE for 2014-15 and 2015-16.
- School leaders will be responsible for arriving at a schedule for the shared personnel within the parameters of the union contract and determining which school will be the official timekeeping location for each individual.
- School leaders must assure that an appropriate work space (classroom, studio or auditorium) is available for use by the arts teacher and programmed accordingly.

Schools will receive funding for this program under two discrete allocation categories:

- **"TL High School Arts Matter Teachers"** allocation category can only be scheduled using the Teacher - Regular Grade title in Galaxy.
- **"TL High School Arts Matter OTPS"** allocation category can be used to support the following OTPS costs:

- Educational Consultants
- Educational Software
- Equipment – General
- Supplies – General
- Teacher – Regular Grades

Note: Schools are not entitled to accruals where vacancies are not filled, or due to staff starting to work after the beginning of the school year (late starts). Similarly, where teachers are not hired, the OTPS funding allotted for such teachers should not be spent. Funding will be recouped where accruals have been identified in school budgets.

Please contact the Office of Arts and Special Projects for additional program information.

[Please click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1 – School Allocation Summary ([Please click here for a downloadable Excel file](#))

Table 2 – School Allocation Detail ([Please click here for a downloadable Excel file](#))

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C: Phil Weinberg

Anna Commitante

Paul King

Jill Goldstein

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Table 1: School Allocation Summary

Cluster	Network	Location	HS Arts Matter Allocation
94CL05	94N536	05M362	3,500
94CL02	94N206	07X520	23,676
94CL04	94N403	08X320	18,548
94CL06	94N603	08X348	21,653
94CL06	94N603	08X376	21,071
94CL04	94N411	08X558	17,377
94CL04	94N404	08X452	19,776
94CL01	94N113	10X351	34,168
94CL05	94N563	15K592	18,503
94CL05	94N563	16K688	18,109
94CL05	94N563	19K502	21,752
94CL05	94N563	19K510	21,475
94CL04	94N404	29Q248	21,120
Total			260,728

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Table 2: School Allocation Detail

			Allocation							School Contribution		
Location	Name	Avg Teacher Salary	Teachers			OTPS			HS Arts Matter Allocation	Teachers		School Contribution (Set Aside)
			Art Disciplines -1	Total FTE	Teacher Costs	Studio Stipend	Partnership Stipend	Total		Art Disciplines -1	Total FTE	
05M362	COLUMBIA SECONDARY SCHOOL	63,117	0.25	0.25	-	1,000	2,500	3,500	3,500	0.25	0.25	-
07X520	Foreign Language Academy of Glo	80,703	0.25	0.25	20,176	1,000	2,500	3,500	23,676	0.25	0.25	20,176
08X320	Pelham Lab High School	60,191	0.25	0.25	15,048	1,000	2,500	3,500	18,548	0.25	0.25	15,048
08X348	Schuylerville Preparatory High Sch	72,612	0.25	0.25	18,153	1,000	2,500	3,500	21,653	0.25	0.25	18,153
08X376	Antonia Pantoja Preparatory Acad	70,284	0.25	0.25	17,571	1,000	2,500	3,500	21,071	0.25	0.25	17,571
08X558	Westchester Square Academy	55,508	0.25	0.25	13,877	1,000	2,500	3,500	17,377	0.25	0.25	13,877
08X452	BRONX GUILD	65,102	0.25	0.25	16,276	1,000	2,500	3,500	19,776	0.25	0.25	16,276
10X351	Bronx Collaborative High School	54,335	0.50	0.50	27,168	2,000	5,000	7,000	34,168	0.50	0.50	27,168
10X353 *	World View High School	67,621	-	-	-	-	-	-	-	-	-	-
15K592	KHALIL GIBRAN INTERNATIONAL A	60,011	0.25	0.25	15,003	1,000	2,500	3,500	18,503	0.25	0.25	15,003
16K688	The Brooklyn Academy of Global F	58,437	0.25	0.25	14,609	1,000	2,500	3,500	18,109	0.25	0.25	14,609
19K502	FDNY HIGH SCHOOL FOR FIRE AND	73,009	0.25	0.25	18,252	1,000	2,500	3,500	21,752	0.25	0.25	18,252
19K510	World Academy for Total Commur	71,899	0.25	0.25	17,975	1,000	2,500	3,500	21,475	0.25	0.25	17,975
29Q248	QUEENS PREPARATORY ACADEMY	70,479	0.25	0.25	17,620	1,000	2,500	3,500	21,120	0.25	0.25	17,620
14			3.50	3.50	211,728	14,000	35,000	49,000	260,728	3.50	3.50	211,728

** This school is one of the school pair but their funding is being placed in the partner school's budget*