

## SCHOOL ALLOCATION MEMORANDUM NO.101 FY 2016

**DATE:** December 08, 2015

**TO:** Community Superintendents  
High School Superintendents  
Borough Field Service Center Teams  
School Principals

**FROM:** Raymond J. Orlando, Chief Financial Officer

**SUBJECT:** The STEM Collaborative Initiative

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This memorandum allocates resources to schools participating in the DELLSS STEM Collaborative Initiative. Participating schools were required to submit program proposals, which were approved by the Department of English Language Learners and Student Support (DELLSS). School allocations are summarized separately below.

The DELLSS STEM Collaborative Initiative provides allocations, up to \$5,147, for individual schools launching new and/or continuing STEM Collaborative programs for the 2015-2016 school year.

A STEM Collaborative for ELLs is a selected group of schools that will work with renowned organizations in STEM to prepare students for the jobs of the 21<sup>st</sup> century. Schools will work together to implement an interdisciplinary, project-based, after-school program specifically targeted for English Language Learners that through exploratory and experimental learning seeks to motivate students in the science, technology, engineering and math fields while enriching their linguistic skills. In addition, participating schools will implement interdisciplinary lessons designed by experts in the STEM fields.

Upon receipt of these funds the school must adhere to the approved program, collaborate with DELLSS, and attend professional development workshops from the Department of English Language Learners and Student Support.

Please adhere to the following proposed budget categories and expenditures:

- Teachers – Per Session
- Instructional Materials
- Equipment (no more than \$1,500)

Funds must be expended, *materials ordered and delivered* by the purchase order deadline in **April 2016**.

DELLSS will engage in collaborative efforts to document the implementation of these programs in accordance with both state and local regulations. As such, there are certain items which may be gathered over the course of the year, aligned to a report detailing the expenditures of the funds schools have received. These items may include but are not limited to:

- Agendas
- PD Plan(s) and materials
- Sign-in sheets
- Curricular resources
- Schedules
- Lesson Plans
- Student work samples
- Copies of the purchase orders for the materials

DELLSS Directors, Instructional and Technical Support Coaches, and other central-based staff from the Department of English Language Learners and Student Support will visit each school to support program implementation, evaluate program effectiveness and document best practices.

Allocations will be placed in each school's budget under the allocation categories "**Title III LEP**". Schools should schedule their allotments in accordance with their approved programs.

[Click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1 – School Allocation Summary ([click here for a downloadable Excel file](#))

RJO: pp

C: Milady Baez

Priscilla Zarate

Community Superintendents

BFSCs

ELL Compliance and Performance Specialists (ELL CPS)

Senior Grant Officers (SGOs)

**School Allocation Memorandum No. 101, FY 2016**  
**STEM Collaborative Initiative**

**Table 1: Schools Allocation Summary**

BFSC	BFSC Team	Location	Amount
94MFSC	94MR01	02M427	5,147
94AFSA	94AR02	02M542	5,147
94MFSC	94MR07	06M005	5,147
94MFSC	94MR07	06M319	5,147
94MFSC	94MR02	06M463	5,147
94MFSC	94MR02	06M467	5,147
94MFSC	94MR02	06M552	5,147
94XFSC	94XR06	07X359	5,147
94XFSC	94XR08	09X073	5,147
94XFSC	94XR08	09X114	5,147
94XFSC	94XR08	09X294	5,147
94XFSC	94XR08	09X325	5,147
94XFSC	94XR05	12X098	5,147
94XFSC	94XR05	12X384	5,147
94KFSN	94KR04	14K250	5,147
94KFSS	94KU02	17K246	5,147
94KFSS	94KU03	18K068	5,147
94KFSS	94KU04	20K180	5,147
94KFSS	94KU05	21K228	5,147
94KFSS	94KU01	21K410	5,147
94QFSN	94QR02	24Q089	5,147
94QFSN	94QR02	24Q143	5,147
94QFSN	94QR03	25Q185	5,147
94QFSN	94QR04	26Q216	5,147
94QFSS	94QU02	27Q253	5,147
94QFSS	94QU01	27Q480	5,147
94QFSS	94QU03	28Q157	5,147
94QFSS	94QU03	28Q190	5,147
94QFSS	94QU03	28Q217	5,147
94QFSS	94QU03	28Q358	5,147
94QFSS	94QU01	28Q440	5,147
94QFSN	94QR01	30Q127	5,147
94QFSN	94QR05	30Q145	5,147
94RFSC	94RR01	31R010	5,147
94RFSC	94RR02	31R016	5,147
94RFSC	94RR01	31R450	5,147
94KFSN	94KR03	32K086	5,147
94KFSN	94KR03	32K274	5,147
94KFSN	94KR03	32K376	5,147
97TUD4	97MD97	97Q721	5,147
<b>TOTAL</b>			<b>205,880</b>

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94MFSC	94MR02	06M552	5,147
94XFSC	94XR06	07X359	5,147
94XFSC	94XR08	09X073	5,147
94XFSC	94XR08	09X114	5,147
94XFSC	94XR08	09X294	5,147
94XFSC	94XR08	09X325	5,147
94XFSC	94XR05	12X098	5,147
94XFSC	94XR05	12X384	5,147
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94QFSS	94QU03	28Q217	5,147
94QFSS	94QU03	28Q358	5,147
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