

SCHOOL ALLOCATION MEMORANDUM NO. 119, FY 2016

DATE: March 8, 2016

Revised April 11, 2016

TO: Community Superintendents
High School Superintendents
Borough Field Service Center Teams
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: Title III – Project BRAVO – New Dual Language Planning Grant, and Dual Language Consortium

At this time funds are being released for the Dual Language Consortium. Schools previously received funds for Project Bravo in March 2016.

This memorandum provides resources to schools participating in Project BRAVO - New Dual Language Planning Grant Initiative and Dual Language Consortium. Project Bravo participating schools were required to submit program proposals, which were approved by the Division of English Language Learners and Student Support (DELLSS). School allocations for the grant are summarized on the attached table. Project BRAVO provides grants, up to \$25,000, for individual schools launching new Dual Language (DL) programs for the 2016-2017 school year.

DL programs provide instruction in English and a target language to English Language Learners (ELLs) and English proficient students with the goal of promoting bilingualism, bi-literacy, and cross-cultural competence of students. Upon receipt of these funds the school must adhere to the approved program as per the aforementioned grant. Schools must also collaborate with DELLSS, and attend with an administrator and their designated grant contact person to professional development workshops and meetings provided by DELLSS.

In addition to the Project BRAVO – New Dual Language Planning Grant, a Dual Language Consortium made up of Elementary, Middle, and High Schools will collaborate to form professional learning communities. The goal is to align curricula, develop rigor, instructional practices and expectations horizontally (grade) and vertically (across grades) in all content areas. This professional learning opportunity will also provide coherence among schools, program continuity, and ensure students are on track to meet the high levels of proficiency required to earn the New York State Seal of Biliteracy. Funds must be used for per session activities.

Please adhere to the following proposed budget categories and expenditures:

- Supervisory – per session
- Teachers – per session
- Substitute – per Diem
- Instructional materials

- Printing costs
- Library books
- Software/Hardware
- Consultant fees
- Parent Involvement

Funds must be scheduled by mid-March and materials must be *ordered* by **April 1, 2016**. All materials must be *delivered* by **June 30, 2016**.

DELLSS will engage in collaborative efforts to document the implementation of these programs in accordance with both state and local regulations. As such, there are certain items DELLSS will plan to gather over the course of the year. These items may include but are not limited to:

- Meeting agendas for per session work/teachers/parents
- Per session timesheets
- List of participating teachers and DL students
- PD Plan(s) and materials
- Sign-in sheets
- Curricular resources information
- Schedules
- Program model information (side by side or self-contained)
- Family engagement materials
- Copies of the purchase orders for any materials

ELL Curriculum Specialists, Compliance and Performance Specialists from DELLSS will visit each school at least two times to support program implementation, evaluate program effectiveness and document best practices.

Allocations will be placed in each school's budget under the allocation categories **Title III Project BRAVO or Title III LEP DL Consortium**.

[Click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1 – Project Bravo School Allocation Summary ([click here for a downloadable Excel file](#))

Table 2 – DL Consortium School Allocation Summary ([click here for a downloadable Excel file](#))

RJO: df

C: Milady Baez

Priscilla Zarate

Elieser De Jesus

Ircania Stylianou

Community Superintendents

ELL Compliance and Performance Specialists (ELL CPS)

ELL Instructional Coaches

Senior Grant Officers (SGO)

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Title III Project Bravo Dual Language Planning Grant
Table 1: Schools Allocation Summary

BFSC	BFSC Team	Location	Amount
94MFSC	94MR03	01M184	25,000
94MFSC	94MR03	01M378	25,000
94XFSC	94XR06	07X018	25,000
94XFSC	94XR06	07X049	25,000
94XFSC	94XR09	11X103	25,000
94KFSN	94KR03	13K113	25,000
94KFSN	94KR04	14K034	25,000
94KFSN	94KR04	14K157	25,000
94KFSN	94KR04	14K250	25,000
94KFSN	94KR04	14K380	25,000
94KFSN	94KR05	15K169	25,000
94KFSN	94KR01	15K497	25,000
94KFSN	94KR05	15K516	25,000
94KFSN	94KR06	16K627	25,000
94KFSS	94KU03	18K276	25,000
94KFSN	94KR06	19K159	25,000
94KFSN	94KR07	19K218	25,000
94KFSS	94KU04	20K506	25,000
94KFSS	94KU05	21K101	25,000
94KFSS	94KU06	22K315	25,000
94QFSN	94QR02	24Q013	25,000
94QFSN	94QR03	25Q020	25,000
94QFSS	94QU04	29Q095	25,000
94QFSN	94QR05	30Q076	25,000
94QFSN	94QR05	30Q112	25,000
94QFSN	94QR05	30Q204	25,000
94KFSN	94KR03	32K151	25,000
94RFSC	94RR01	31R445	25,000
Total			700,000

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Title III LEP Dual Language Consortium

Table 2: Schools Allocation Summary

BFSC	BFSC Team	Location	Amount
94MFSC	94MR07	06M319	5,000
94QFSN	94QR05	30Q145	10,000
94QFSN	94QR05	30Q149	5,000
94QFSN	94QR05	30Q222	5,000
94QFSN	94QR05	30Q228	5,000
94QFSN	94QR01	30Q450	5,000
Total			35,000