

SCHOOL ALLOCATION MEMORANDUM NO. 83, FY 2016

DATE: October 23, 2015

TO: Community Superintendents
High School Superintendents
Borough Field Service Center Teams
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: PreK Paraprofessional Support High Needs

Pre-K for All is an initiative championed by both the Mayor and the Chancellor in their effort to provide high-quality early education to all New York City children. Full-day pre-K enables students to build a strong foundation of lifetime learning and is aligned with the Chancellor's education pillar of improving academic achievement.

The Division of Early Childhood Education (DECE) administers pre-K programs for NYC students in district elementary schools, pre-K Centers, charters, and New York City Early Education Centers (NYCEECs). By working together with families and programs, DECE ensures that children are engaged, nurtured, and supported with the tools to develop into independent learners and creative problem-solvers.

The Department of Education has engaged with the United Federation of Teachers and negotiated a one-year agreement to increase pre-K class size to 20 seats per section in high-needs districts. This memorandum allocates funds to schools with significant demand for pre-K seats across districts **10, 20, 24, and 27.**

To support the critical expansion of pre-K in these districts, funding is provided for an additional pre-K paraprofessional (para) for each pre-K classroom that has 19 or 20 students registered by the last week of September. DECE is happy to partner with high demand schools in offering more students the opportunity to enroll in pre-K and begin their first step towards success in DOE community school districts. Schools must prioritize filling each class to 18 before increasing a class size to 20.

As per this plan, the Office of Student Enrollment (OSE) has made 20 offers for pre-K sections at schools that will receive these funds. This funding is an additional allocation above the per-classroom funding allocated through the pre-K program School Allocation Memorandum #22. For questions on the base funding for pre-K in FY 2016, refer to [SAM 22](#).

Para hiring must follow Human Resources guidelines. Vacancies should be created in Galaxy for all positions where class-size is at 19 or 20. Questions about hiring should be directed to the BFSC HR Director.

Program Allocation

For FY 2016, school in high need districts with pre-K classes that have 19 to 20 students will receive funding for an additional para at the average salary of \$47,000, which includes fringe benefits. Funds should be scheduled in the following allocation categories

- **Pre-k Ed Para Support High Need Districts.**
- **Pre-k Center Para Support High Need Districts.**

If you have questions about the program model for Universal Prekindergarten or use of the funds to supporting the program, please contact DECE at (212) 374-0351 or visit the web site at: <http://schools.nyc.gov/Academics/EarlyChildhood/default.htm>

[Click here to download a copy of the School Allocation Memorandum](#)

Attachment(s):

Table 1 – Pre-K Additional Para Allocation Summary ([Click here for a downloadable Excel file](#))

Table 2 – Pre-K Additional Para Allocation Detail ([Click here for a downloadable Excel file](#))

Table 3 – Pre-K Center Additional Para Allocation Detail ([Click here for a downloadable Excel file](#))

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Pre-K Ed Para Support High Need Districts

Table 1: PreK Additional Para Summary

BFSC	BFSC_Team	Location	Amount
94XFSC	94XR04	10X020	51,044
94XFSC	94XR04	10X032	102,088
94XFSC	94XR03	10X077	102,088
94XFSC	94XR03	10X086	102,088
94XFSC	94XR03	10X209	102,088
94XFSC	94XR03	10X226	51,044
94XFSC	94XR03	10X307	51,044
94XFSC	94XR03	10X310	153,132
94XFSC	94XR04	10X386	153,132
		10XP10	199,332
94KFSS	94KU04	20K048	51,044
94KFSS	94KU04	20K112	51,044
94KFSS	94KU04	20K179	102,088
94KFSS	94KU04	20K186	51,044
94KFSS	94KU04	20K200	102,088
94KFSS	94KU04	20K204	102,088
94KFSS	94KU04	20K205	153,132
94KFSS	94KU04	20K229	51,044
94KFSS	94KU04	20K247	51,044
94KFSS	94KU04	20K506	51,044
94KFSS	94KU04	20K748	102,088
		20KP20	361,507
94QFSN	94QR02	24Q058	102,088
94QFSN	94QR02	24Q081	51,044
94QFSN	94QR02	24Q088	102,088
94QFSN	94QR04	24Q102	51,044
94QFSN	94QR02	24Q153	51,044
94QFSN	94QR02	24Q229	102,088
94QFSN	94QR02	24Q239	102,088
94QFSN	94QR02	24Q290	102,088
94QFSN	94QR02	24Q305	102,088
94QFSN	94QR02	24Q343	102,088
		24QP24	2,027,186
94QFSS	94QU02	27Q047	51,044
94QFSS	94QU02	27Q051	102,088
94QFSS	94QU01	27Q060	204,176
94QFSS	94QU01	27Q062	102,088
94QFSS	94QU01	27Q063	102,088
94QFSS	94QU02	27Q066	102,088
94QFSS	94QU02	27Q090	102,088
94QFSS	94QU02	27Q097	102,088
94QFSS	94QU02	27Q100	204,176
94QFSS	94QU02	27Q104	204,176
94QFSS	94QU02	27Q105	102,088

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Pre-K Ed Para Support High Need Districts

Table 1: PreK Additional Para Summary

BFSC	BFSC_Team	Location	Amount
94QFSS	94QU02	27Q108	51,044
94QFSS	94QU02	27Q146	51,044
94QFSS	94QU02	27Q155	153,132
94QFSS	94QU02	27Q207	102,088
94QFSS	94QU02	27Q254	102,088
94QFSS	94QU02	27Q273	102,088
94QFSS	94QU02	27Q306	102,088
94QFSS	94QU02	27Q316	561,484
94QFSS	94QU02	27Q333	153,132
Grand Total			7,947,645

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Pre-K Ed Para Support High Need Districts

Table 2: PreK Additional Para Detail

Para Rate w/fringe

\$51,044

Location	No. of Para	Allocation
10X020	1	51,044
10X032	2	102,088
10X077	2	102,088
10X086	2	102,088
10X209	2	102,088
10X226	1	51,044
10X307	1	51,044
10X310	3	153,132
10X386	3	153,132
10XP10	4	199,332
20K048	1	51,044
20K112	1	51,044
20K179	2	102,088
20K186	1	51,044
20K200	2	102,088
20K204	2	102,088
20K205	3	153,132
20K229	1	51,044
20K247	1	51,044
20K506	1	51,044
20K748	2	102,088
20KP20	7	361,507
24Q058	2	102,088
24Q081	1	51,044
24Q088	2	102,088
24Q102	1	51,044
24Q153	1	51,044
24Q229	2	102,088
24Q239	2	102,088
24Q290	2	102,088
24Q305	2	102,088
24Q343	2	102,088
24QP24	40	2,027,186
27Q047	1	51,044
27Q051	2	102,088
27Q060	4	204,176
27Q062	2	102,088
27Q063	2	102,088
27Q066	2	102,088
27Q090	2	102,088
27Q097	2	102,088
27Q100	4	204,176
27Q104	4	204,176
27Q105	2	102,088
27Q108	1	51,044
27Q146	1	51,044
27Q155	3	153,132
27Q207	2	102,088
27Q254	2	102,088

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Pre-K Ed Para Support High Need Districts

Table 2: PreK Additional Para Detail

Para Rate w/fringe

\$51,044

Location	No. of Para	Allocation
27Q273	2	102,088
27Q306	2	102,088
27Q316	11	561,484
27Q333	3	153,132
Grand Total	156	7,947,645

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Pre-K Center Ed Para Support High Need Districts
Table 3: PreK Center Additional Para Allocation Detail

Location	Academy	Paras	Amount
10XP10	X535@XACL	4	
10XP10	Sub-Total	4	199,332
20KP20	K768@K695	1	
20KP20	K768@K453	1	
20KP20	K768@K664	2	
20KP20	K768@K747	3	
20KP20	Sub-Total	7	361,507
24QP24	Q331@Q315	24	
24QP24	Q331@Q378	8	
24QP24	Q331@Q391	8	
24QP24	Sub-Total	40	2,027,186
Grand Total		51	2,588,025