

SCHOOL ALLOCATION MEMORANDUM NO. 95, FY 2016

DATE: November 20, 2015

TO: Community Superintendents
High School Superintendents
Borough Field Service Center Teams
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: Showcase Schools Program

The Showcase Schools Program is designed to support interschool collaborative learning by coordinating a structured visitation system. This will allow educators to visit schools with strong practices in a specific Learning Focus Area. Working with a team member from the central office team, each Showcase School team will host three learning focus tours per year and capture their strong practices as resources to share citywide. This memorandum allocates funding to schools to support this program.

2015 – 2016 Showcase Cohort

The Showcase Schools Program seeks to: 1) Build the capacity of Showcase Schools to share their strong practices with other schools and to continue strengthening their own practices, 2) Support visiting educators to learn systems, structures, and strategies to strengthen particular areas of practice, and 3) Strengthen system-wide knowledge sharing about strong practices in order to improve student outcomes. During the 2015-2016 school year, each Showcase School will be provide tailored support from the Office of Interschool Collaborative Learning through:

- Support from a Showcase Schools program team member with instructional and operational expertise who will help:
 - Plan school visits and learning activities
 - Document promising practices and collect feedback
- \$5,000 in funding to be used toward:
 - Per-diem payments to make staff available for program activities
 - Per-session payments for planning time and professional development during the school year
 - OTPS needs related to Showcase Schools program activities

During the 2015-16 school year, each Showcase School principal and his/her team of approximately 4 staff members will:

- Plan for and lead three learning focus tours for approximately 30 educators each
- Collaborate with central team members on the creation of learning focus tour agendas, activities, and materials, as well as documenting and sharing strong practices citywide (e.g. via a self-guided blended learning course)

- Participate in mid-year conference to share practices with other schools
- Work with a central team member to provide advisory support around learning focus
- Provide feedback to central team members to support program improvements

Allocation amounts for each school can be viewed in the attached table. The funds for this allotment will be placed in the allocation category, “**TL Showcase School Support**” or “**TL Showcase School Support CW**”.

Funds are available to be used for (1) OTPS purchases in object code series 100, 300, 451, 615, 685, 686, and 689; (2) Per Session for all titles; and/or (3) Per Diem.

[Click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1 – School Allocation Summary ([click here for a downloadable Excel file](#))

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C: Phil Weinberg

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School Allocation Memorandum No. 95, FY 2016
Showcase Schools Program

Table 1: Schools Allocation Summary

BFSC	BFSC Team	Location	Amount
94MFSC	94MR03	01M188	5,000
94AFSA	94AR04	01M450	5,000
94MFSC	94MR04	02M011	5,000
94MFSC	94MR04	02M151	5,000
94AFSA	94AR04	02M413	5,000
94MFSC	94MR04	02M896	5,000
94MFSC	94MR05	03M250	5,000
94MFSC	94MR06	04M964	5,000
94MFSC	94MR07	06M178	5,000
94XFSC	94XR06	07X154	5,000
94XFSC	94XR06	07X359	5,000
94XFSC	94XR07	08X071	5,000
94XFSC	94XR08	09X022	5,000
94XFSC	94XR10	09X170	5,000
94XFSC	94XR10	09X361	5,000
94KFSN	94KR04	15K032	5,000
94KFSN	94KR04	15K442	5,000
94KFSS	94KU02	17K340	5,000
94KFSS	94KU04	20K069	5,000
94KFSS	94KU05	21K216	5,000
94KFSN	94KR07	23K298	5,000
94QFSS	94QU01	27Q065	5,000
94QFSN	94QR01	30Q575	5,000
94RFSC	94RR01	31R063	5,000
94AFSA	94AR02	31R440	5,000
94KFSN	94KR03	32K376	5,000
TOTAL			130,000