

SCHOOL ALLOCATION MEMORANDUM NO. 49, FY 2017

DATE: July 7, 2016

TO: Community Superintendents
High School Superintendents
Borough Field Support Center Teams
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: Title III English Language Learners (ELL) Summer Enrichment Program

This memorandum funds the Title III English Language Learners (ELLs) Summer Enrichment Program for students in grades 2-12. Participating schools were selected centrally with support from Borough Field Support Centers (BFSCs) and Superintendents' offices. School allocations are summarized in the attached table.

Grades 2-5

The goal of the program in Grades 2-5 is to provide ELLs with opportunities to improve English language proficiency and increase achievement in core content areas. By centralizing our support to identified sites, we are able to provide a more coherent professional development experience for teachers while ensuring that students continue receiving Common Core-aligned English Language Arts (ELA) and math instruction. In addition, schools will have the added benefit of receiving materials and resources for students to engage in hands-on science and literacy through the arts with teaching artists. Schools will also incorporate a school wellness curriculum in this year's program.

The Division of English Language Learners & Student Support (DELLSS) has selected units and curriculum, and will provide necessary material for the follow content areas:

- **ELA:** Unit of Study from Engage New York supported by National Geographic curricular resources, predetermined for each grade; Daily Teacher Planners will be distributed on Professional Development Day on June 29th
- **Math:** Benchmark unit of study, predetermined by each grade by Central
- **Science:** Engineering is Elementary from the Boston Museum of Science, predetermined for each grade by Central
- **Arts:** Center for Arts Education teaching artist collaboration will complement the ENL/ELA instruction. Teaching artists' schedules will be provided prior to the start of the program.
- **School Wellness:** Move to Improve

Grades 6-8

The goal of Title III Summer Enrichment Programs in grades 6-8 is to provide newcomers and other ELLs who are not recommended for mandated summer school with opportunities during the summer to improve English language proficiency and increase achievement in content areas. Schools will be asked to choose two subjects from the below chart in addition to the ENL/ELA and Social Studies that is required. (The full chart with hyperlinks is in the [middle school guidance document](#)).

Selected sites will implement the DELLSS-specified curriculum and program structure. DELLSS will provide the curriculum, professional development, staff funding, and a teaching artist (TA). Host sites will be responsible for recruiting staff and students assigned to your summer school site.

Subject Selections

Subject	Middle School
ELA	Scope (Scholastic) Literature Circles (guidance document to be provided)
Math*	TBD
Science	Lab Aids
Social Studies	Kids Discover
Arts**	Blueprints For Teaching and Learning in the Arts

Grades 9-12

The goal of Title III Summer Enrichment Programs in grades 9-12 is to provide newcomers (and other ELLs) who are on track to graduate with opportunities during the summer to improve English language proficiency and increase achievement in content areas. Schools will be asked to choose two subjects from the below chart in addition to the ENL/ELA that is required. (The full chart with hyperlinks is in the [high school guidance document](#)).

Subject Selections

Subject	High School
ELA	Upfront (Scholastic) Literature Circle (guidance document to be provided)
Math	TBD
Science	Lab Aids
Social Studies	Kids Discover
College and Career Readiness	ACT & SAT Prep
Arts**	Blueprints For Teaching and Learning in the Arts

Selected sites will implement the DELLSS-specified curriculum and program structure. DELLSS will provide the curriculum, professional development, staff funding, and a teaching artist (TA). Host sites will be responsible for recruiting staff and students assigned to your summer school site.

Teacher Certification

Please encourage all qualified teachers to apply. Teachers who are not hired for your host site may be placed at a different host site. Job postings are posted to the summer jobs site. Host schools will be responsible for hiring teachers. Only teachers who apply to the Title III posting can work in the Title III Program.

- Grades 2-5

Host sites in collaboration with affiliated schools will recruit and hire teachers for their location. When recruiting **Common Branch certified teachers** for grades 2-5, please be mindful that each one will be responsible for **math or science** for **four grades**. When recruiting **ESL certified teachers** for grades 2-5, please be mindful that each one will be responsible for **ENL/ELA** for **two grades**. Priority should be given to certified bilingual common branch teachers and certified ESL teachers as per the Title III postings. For 2016, teachers who received ratings of effective or highly effective for Measures of Teacher Practice can be hired for this per session activity.

Personnel/ Certification	Subject/ Grades Taught
1 ESL teacher	Grade 2 and 3 ENL/ELA and School Wellness Component (2 hours per grade)
1 ESL teacher	Grade 4 and 5 ENL/ELA and School Wellness Component (2 hours per grade)
1 Common Branch (CB) Teacher (preference to a CB teacher with a bilingual extension)	Grade 2-5 Math (1 hour per grade)
1 Common Branch (CB) Teacher (preference to a CB teacher with a bilingual extension)	Grade 2-5 Science (1 hour per grade)

Recruitment guidelines dictate that the number of teachers per school will be one teacher per 15-25 students per grade. If the site is allocated eight teachers; the site will hire two sets of the above. If the site is allocated twelve teachers; the site will hire three sets of the above.

- Grades 6-8

Host sites in collaboration with affiliated schools will recruit and hire teachers for their location. Sites must hire a certified ENL and social studies teacher. A third teacher should be hired with a certification in the chosen content area (see guidance document below). Priority should be given to teachers with a bilingual extension if enrolled students share a common language and have been enrolled in a bilingual program during the school year.

- Grades 9-12

Host sites in collaboration with affiliated schools will recruit and hire teachers for their location. Sites must hire a certified ENL teacher. Two additional teachers should be hired with a certification in the chosen content area (see guidance document below). Priority should be given to teachers with a bilingual extension if enrolled students share a common language and have been enrolled in a bilingual program during the school year.

Restrictions on Funds

Some schools will be provided funding for their ELL Summer Enrichment Program through Contracts for Excellence (C4E). Funds will be allocated to schools with the highest concentrations of overall need, including ELLs, as per State Education Department (SED) regulations. Title III Summer and C4E funds will not be available for use after the summer program concludes. These funds cannot be used during the regular school year.

Title III Summer and C4E require funds are to be used to support opportunities for language development and academic achievement. This is supplementary funding, and may only be used for supporting services above and beyond the mandated summer school programs provided by the NYCDOE. Funded programs will aid ELLs in continuing the academic momentum of the school year by providing quality programs that are stimulating and engaging.

Title III Summer and C4E funds may not be used to purchase core (i.e., basic) textbooks, materials, or supplies for mandated services. All materials and services must be directly aligned with the activities funded by Title III Summer. All expenditures must comply with allowable Title III Summer and C4E cost factors and follow the approved application.

Allocation Formula

The allocation for each school is based on the number of ELLs targeted for the program site (host site plus feeder sites). For further information regarding program parameters see the following documents below:

- [high school fact sheet](#) and [guidance document](#)
- [middle school fact sheet](#) and [guidance document](#)
- [elementary school fact sheet](#) and [guidance document](#)

Transfer School Pilot Programs

Transfer schools (see table below) submitted an application for approval to DELLSS. Applications addressed how transfer schools would utilize summer C4E funds to accelerate learning opportunities for ELLs that are 17 years or older. Programs were designed to provide continuous learning for students that reflects the current model already offered at the school during the regular school year.

ELL Summer Enrichment Pilot Programs

DELLSS identified certain high-need districts with high populations of ELLs to provide enriching and innovative summer learning opportunities that integrate unit themes, the arts, and culturally-based activities. Each district submitted a proposal to DELLSS detailing various programs aligned to Common Core Standards, New Language Arts, and Bilingual Arts Progressions. The instructional program designs vary by district and include:

- ELL Institute at an Entering and Emerging proficiency level in Grades 4-8;
- ELL Scholars Program for Grades 2-8; Summer Arts & Literacy Program for First Year ELLs in Grades K-8;
- Dual Language Summer Enrichment for Grades 2-5, and
- ELL Summer STEM Academy for 7th Graders. Approved pilots also vary in size, ranging from 100 students to 750 students.

Funds will be allocated directly to participating schools (host sites). Please note that allocation sites may differ from summer school sites. Review the allocation table for the location that received funds. Allocations will be placed in each school's budget in the following allocation categories:

- **Contract for Excellence FY09 Summer (HS)**
- **Title III Summer**

Schools should schedule their allocations in accordance with program guidance as per fact sheet.

[Click here to download a copy of the School Allocation Memorandum.](#)

Attachment(s):

Table 1 – School Allocation Summary ([click here for a downloadable Excel file](#))

Table 2 – LEP Summer Enrichment Summary ([click here for a downloadable Excel file](#))

Table 3 & 4 – Transfer School; ELL Summer Pilot Summary ([click here for a downloadable Excel file](#))

RJO:df

C: Milady Baez

Johanna Contreras

Priscilla Zarate

Brenda Garcia

Lisa Lin

Vera Tang

Rachel Hoff

Stela Radovanovic

Maria Friedland

School Allocation Memorandum No. 49, FY 2017
Title III ELLs Summer Enrichment Program
Table 1: Schools Allocation Summary

BFSC	BFSC Team	Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
94MFSC	94MR03	01M020	9,359	18,762	28,121
94MFSC	94MR02	01M515	47,383	0	47,383
94MFSC	94MR03	02M124	18,717	37,524	56,241
94MFSC	94MR02	02M394	29,252	0	29,252
94MFSC	94MR01	02M520	15,006	14,071	29,077
94AFSA	94AR03	02M542	15,006	14,071	29,077
94MFSC	94MR02	02M550	15,006	14,071	29,077
94MFSC	94MR02	02M575	34,973	0	34,973
94MFSC	94MR05	03M163	9,359	18,762	28,121
94MFSC	94MR06	04M146	9,359	18,762	28,121
94MFSC	94MR06	04M372	23,012	28,143	51,155
94MFSC	94MR06	05M161	23,378	32,833	56,211
94MFSC	94MR06	05M200	9,359	18,762	28,121
94MFSC	94MR07	06M004	0	81,826	81,826
94MFSC	94MR07	06M005	9,359	18,762	28,121
94MFSC	94MR07	06M048	9,359	18,762	28,121
94MFSC	94MR07	06M115	9,359	18,762	28,121
94MFSC	94MR07	06M143	14,019	14,071	28,090
94MFSC	94MR07	06M173	0	103,985	103,985
94MFSC	94MR07	06M192	9,359	18,762	28,121
94MFSC	94MR07	06M218	14,019	14,071	28,090
94MFSC	94MR07	06M319	14,019	14,071	28,090
94MFSC	94MR07	06M366	0	140,804	140,804
94MFSC	94MR02	06M463	15,006	14,071	29,077
94XFSC	94XR06	07X179	9,359	18,762	28,121
94AFSA	94AR04	07X334	15,006	14,071	29,077
94XFSC	94XR07	08X036	9,359	18,762	28,121
94XFSC	94XR07	08X075	9,359	18,762	28,121
94XFSC	94XR07	08X131	14,019	14,071	28,090
94XFSC	94XR02	08X432	15,006	14,071	29,077
94XFSC	94XR08	09X053	9,359	18,762	28,121
94XFSC	94XR08	09X063	9,359	18,762	28,121
94XFSC	94XR08	09X126	9,359	18,762	28,121
94XFSC	94XR08	09X294	18,717	37,524	56,241
94XFSC	94XR02	09X412	15,006	14,071	29,077
94XFSC	94XR04	10X046	9,359	18,762	28,121
94XFSC	94XR03	10X086	9,359	18,762	28,121
94XFSC	94XR04	10X254	14,019	14,071	28,090
94XFSC	94XR03	10X279	23,378	32,833	56,211
94XFSC	94XR01	10X342	17,637	14,071	31,708
94XFSC	94XR04	10X390	14,019	14,071	28,090
94AFSA	94AR04	10X524	15,006	14,071	29,077
94XFSC	94XR10	11X089	23,378	32,833	56,211

Table 1: Schools Allocation Summary

BFSC	BFSC Team	Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
94XFSC	94XR10	11X105	9,359	18,762	28,121
94XFSC	94XR09	11X326	14,019	14,071	28,090
94XFSC	94XR02	11X509	15,006	14,071	29,077
94XFSC	94XR02	11X513	15,006	14,071	29,077
94XFSC	94XR05	12X098	14,019	14,071	28,090
94XFSC	94XR05	12X150	9,359	18,762	28,121
94XFSC	94XR05	12X196	9,359	18,762	28,121
94XFSC	94XR06	12X211	14,019	14,071	28,090
94XFSC	94XR01	12X550	15,006	14,071	29,077
94KFSN	94KR02	13K003	9,359	18,762	28,121
94KFSN	94KR04	14K250	0	60,000	60,000
94KFSN	94KR04	14K257	0	65,000	65,000
94KFSN	94KR04	14K318	0	45,000	45,000
94KFSN	94KR01	14K474	15,006	14,071	29,077
94KFSN	94KR04	15K024	9,359	18,762	28,121
94KFSN	94KR05	15K130	9,359	18,762	28,121
94KFSN	94KR05	15K131	18,717	37,524	56,241
94KFSN	94KR05	15K136	14,019	14,071	28,090
94KFSS	94KU02	17K092	9,359	18,762	28,121
94KFSS	94KU02	17K189	23,378	32,833	56,211
94KFSS	94KU02	17K241	9,359	18,762	28,121
94KFSS	94KU02	17K246	14,019	14,071	28,090
94AFSA	94AR04	17K524	15,006	14,071	29,077
94KFSS	94KU01	17K600	15,006	14,071	29,077
94KFSS	94KU03	18K068	14,019	14,071	28,090
94KFSS	94KU01	18K563	15,006	14,071	29,077
94KFSN	94KR06	19K007	9,359	18,762	28,121
94KFSN	94KR07	19K345	23,378	32,833	56,211
94KFSN	94KR02	19K583	15,006	14,071	29,077
94KFSS	94KU04	20K062	14,019	14,071	28,090
94KFSS	94KU04	20K200	18,717	37,524	56,241
94KFSS	94KU04	20K227	23,378	32,833	56,211
94KFSS	94KU04	20K259	23,378	32,833	56,211
94KFSS	94KU01	20K505	15,006	14,071	29,077
94KFSS	94KU05	21K216	9,359	18,762	28,121
94KFSS	94KU05	21K228	23,378	32,833	56,211
94KFSS	94KU05	21K281	14,019	14,071	28,090
94KFSS	94KU05	21K288	23,378	32,833	56,211
94AFSA	94AR04	21K337	15,006	14,071	29,077
94KFSS	94KU01	21K540	15,006	14,071	29,077
94KFSS	94KU06	22K052	9,359	18,762	28,121
94KFSS	94KU06	22K197	9,359	18,762	28,121
94KFSS	94KU06	22K234	14,019	14,071	28,090
94KFSS	94KU06	22K315	9,359	18,762	28,121
94QFSN	94QR02	24Q007	9,359	18,762	28,121
94QFSN	94QR02	24Q016	0	170,000	170,000

Table 1: Schools Allocation Summary

BFSC	BFSC Team	Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
94QFSN	94QR04	24Q102	23,378	32,833	56,211
94QFSN	94QR04	24Q113	14,019	14,071	28,090
94QFSN	94QR02	24Q125	14,019	14,071	28,090
94QFSN	94QR02	24Q311	14,019	14,071	28,090
94QFSN	94QR01	24Q455	15,006	14,071	29,077
94QFSN	94QR01	24Q600	15,006	14,071	29,077
94QFSN	94QR03	25Q020	28,076	56,286	84,362
94QFSN	94QR03	25Q029	18,717	37,524	56,241
94QFSN	94QR03	25Q185	14,019	14,071	28,090
94QFSN	94QR01	25Q425	15,006	14,071	29,077
94QFSN	94QR04	26Q046	9,359	18,762	28,121
94QFSN	94QR04	26Q158	14,019	14,071	28,090
94QFSN	94QR01	26Q415	15,006	14,071	29,077
94AFSA	94AR02	26Q495	15,006	14,071	29,077
94QFSS	94QU01	27Q060	9,359	18,762	28,121
94QFSS	94QU01	27Q063	9,359	18,762	28,121
94QFSS	94QU02	27Q137	14,019	14,071	28,090
94QFSS	94QU02	27Q197	9,359	18,762	28,121
94QFSS	94QU01	27Q475	15,006	14,071	29,077
94QFSS	94QU01	27Q480	15,006	14,071	29,077
94QFSS	94QU03	28Q157	14,019	14,071	28,090
94QFSS	94QU03	28Q217	14,019	14,071	28,090
94QFSS	94QU03	28Q217	0	43,309	43,309
94QFSS	94QU03	28Q220	9,359	18,762	28,121
94QFSS	94QU03	28Q349	0	131,486	131,486
94QFSS	94QU01	28Q440	15,006	14,071	29,077
94AFSA	94AR02	28Q505	15,006	14,071	29,077
94QFSS	94QU04	29Q095	9,359	18,762	28,121
94QFSS	94QU04	29Q192	14,019	14,071	28,090
94QFSN	94QR05	30Q145	14,019	14,071	28,090
94QFSN	94QR05	30Q150	9,359	18,762	28,121
94QFSN	94QR05	30Q166	9,359	18,762	28,121
94QFSN	94QR05	30Q204	14,019	14,071	28,090
94QFSN	94QR05	30Q212	9,359	18,762	28,121
94QFSN	94QR05	30Q234	9,359	18,762	28,121
94RFSC	94RR01	31R013	18,717	37,524	56,241
94RFSC	94RR02	31R022	18,717	37,524	56,241
94RFSC	94RR01	31R072	14,019	14,071	28,090
94KFSN	94KR03	32K106	9,359	18,762	28,121
94KFSN	94KR03	32K291	14,019	14,071	28,090
94KFSN	94KR03	32K349	0	33,174	33,174
94KFSN	94KR03	32K376	9,359	18,762	28,121
94KFSN	94KR03	32K384	23,378	32,833	56,211
94KFSN	94KR01	32K556	15,006	14,071	29,077
		TOTAL	1,789,294	3,186,966	4,976,260

School Allocation Memorandum No. 49, FY 2017
Title III ELLs Summer Enrichment Program
Table 2: LEP Summer Enrichment Allocation

Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
01M020	9,359	18,762	28,121
02M124	18,717	37,524	56,241
02M520	15,006	14,071	29,077
02M542	15,006	14,071	29,077
02M550	15,006	14,071	29,077
03M163	9,359	18,762	28,121
04M146	9,359	18,762	28,121
04M372	23,012	28,143	51,155
05M161	23,378	32,833	56,211
05M200	9,359	18,762	28,121
06M005	9,359	18,762	28,121
06M048	9,359	18,762	28,121
06M115	9,359	18,762	28,121
06M143	14,019	14,071	28,090
06M192	9,359	18,762	28,121
06M218	14,019	14,071	28,090
06M319	14,019	14,071	28,090
06M463	15,006	14,071	29,077
07X179	9,359	18,762	28,121
07X334	15,006	14,071	29,077
08X036	9,359	18,762	28,121
08X075	9,359	18,762	28,121
08X131	14,019	14,071	28,090
08X432	15,006	14,071	29,077
09X053	9,359	18,762	28,121
09X063	9,359	18,762	28,121
09X126	9,359	18,762	28,121
09X294	18,717	37,524	56,241
09X412	15,006	14,071	29,077
10X046	9,359	18,762	28,121
10X086	9,359	18,762	28,121
10X254	14,019	14,071	28,090
10X279	23,378	32,833	56,211
10X342	17,637	14,071	31,708
10X390	14,019	14,071	28,090
10X524	15,006	14,071	29,077
11X089	23,378	32,833	56,211
11X105	9,359	18,762	28,121
11X326	14,019	14,071	28,090
11X509	15,006	14,071	29,077
11X513	15,006	14,071	29,077
12X098	14,019	14,071	28,090
12X150	9,359	18,762	28,121

Table 2: LEP Summer Enrichment Allocation

Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
12X196	9,359	18,762	28,121
12X211	14,019	14,071	28,090
12X550	15,006	14,071	29,077
13K003	9,359	18,762	28,121
14K474	15,006	14,071	29,077
15K024	9,359	18,762	28,121
15K130	9,359	18,762	28,121
15K131	18,717	37,524	56,241
15K136	14,019	14,071	28,090
17K092	9,359	18,762	28,121
17K189	23,378	32,833	56,211
17K241	9,359	18,762	28,121
17K246	14,019	14,071	28,090
17K524	15,006	14,071	29,077
17K600	15,006	14,071	29,077
18K068	14,019	14,071	28,090
18K563	15,006	14,071	29,077
19K007	9,359	18,762	28,121
19K345	23,378	32,833	56,211
19K583	15,006	14,071	29,077
20K062	14,019	14,071	28,090
20K200	18,717	37,524	56,241
20K227	23,378	32,833	56,211
20K259	23,378	32,833	56,211
20K505	15,006	14,071	29,077
21K216	9,359	18,762	28,121
21K228	23,378	32,833	56,211
21K281	14,019	14,071	28,090
21K288	23,378	32,833	56,211
21K337	15,006	14,071	29,077
21K540	15,006	14,071	29,077
22K052	9,359	18,762	28,121
22K197	9,359	18,762	28,121
22K234	14,019	14,071	28,090
22K315	9,359	18,762	28,121
24Q007	9,359	18,762	28,121
24Q102	23,378	32,833	56,211
24Q113	14,019	14,071	28,090
24Q125	14,019	14,071	28,090
24Q311	14,019	14,071	28,090
24Q455	15,006	14,071	29,077
24Q600	15,006	14,071	29,077
25Q020	28,076	56,286	84,362
25Q029	18,717	37,524	56,241
25Q185	14,019	14,071	28,090

Table 2: LEP Summer Enrichment Allocation

Location	Contract for Excellence FY 09 Summer	Title III Summer	Amount
25Q425	15,006	14,071	29,077
26Q046	9,359	18,762	28,121
26Q158	14,019	14,071	28,090
26Q415	15,006	14,071	29,077
26Q495	15,006	14,071	29,077
27Q060	9,359	18,762	28,121
27Q063	9,359	18,762	28,121
27Q137	14,019	14,071	28,090
27Q197	9,359	18,762	28,121
27Q475	15,006	14,071	29,077
27Q480	15,006	14,071	29,077
28Q157	14,019	14,071	28,090
28Q217	14,019	14,071	28,090
28Q220	9,359	18,762	28,121
28Q440	15,006	14,071	29,077
28Q505	15,006	14,071	29,077
29Q095	9,359	18,762	28,121
29Q192	14,019	14,071	28,090
30Q145	14,019	14,071	28,090
30Q150	9,359	18,762	28,121
30Q166	9,359	18,762	28,121
30Q204	14,019	14,071	28,090
30Q212	9,359	18,762	28,121
30Q234	9,359	18,762	28,121
31R013	18,717	37,524	56,241
31R022	18,717	37,524	56,241
31R072	14,019	14,071	28,090
32K106	9,359	18,762	28,121
32K291	14,019	14,071	28,090
32K376	9,359	18,762	28,121
32K384	23,378	32,833	56,211
32K556	15,006	14,071	29,077
TOTAL	1,677,686	2,312,382	3,990,068

School Allocation Memorandum No. 49, FY 2017
Title III ELLs Summer Enrichment Program
Table 3: Transfer School Pilot Allocation

Location	Contract for Excellence FY09 Summer
01M515	47,383
02M394	29,252
02M575	34,973
TOTAL	111,608

School Allocation Memorandum No. 49, FY 2017
Title III ELLs Summer Enrichment Program
Table 4: ELL Summer Pilot Allocation

Location	Title III Summer
06M004	81,826
06M173	103,985
06M366	140,804
14K250	60,000
14K257	65,000
14K318	45,000
24Q016	170,000
28Q217	43,309
28Q349	131,486
32K349	33,174
TOTAL	874,584