

SCHOOL ALLOCATION MEMORANDUM NO. 79, FY 2017

DATE: October 20, 2016

Revised 12/14/16

TO: Community Superintendents
High School Superintendents
Field Support Center Teams
School Principals

FROM: Raymond J. Orlando, Chief Financial Officer

SUBJECT: CTE Expansion Initiatives

This memorandum funds six new Career and Technical Education (CTE) programs, as outlined in the Mayor's initiative to expand and strengthen CTE programs, and supports schools providing high quality Work Based Learning (WBL) experiences and student internships in CTE.

New CTE Programs

This funding will enable select CTE and academic high schools to offer high quality CTE programs in key industry sectors with viable career and postsecondary pathways. Schools have been selected based upon their prior year of planning and preparation for program launch in the 2016-2017 school year. Schools with these new programs will develop a CTE sequence and enter program information within the CTE program portal in STARS. Students must be enrolled within the approved sequence of courses to allow for program implementation analysis and data review.

These supplemental CTE funds may only be used for:

- Equipment
- Supplies and materials
- Per session funding for CTE teacher training (externships, professional learning, credentialing, curriculum development and academic integration)
- NYSED approved curriculum and assessments
- CTE association fees
- CTE Lab expenses

Allocation amounts for each school can be viewed on the attached table. The funds for this allotment will be placed in the allocation category, **TL CTE Programs HS**.

CTE WBL Coordinators

This memorandum also allocates funds to increase the time allocated for WBL coordinators to perform their duties, such as ensuring adherence to New York State child labor laws, completing all required documentation for employment of minors and students, collaborating with CTE teachers prior to the commencement of student placements within industry, conducting work site visits to determine the safe and instructional soundness of internship worksites, and providing meaningful work based learning coaching and instruction to students. Schools have been selected based upon their past efforts to provide meaningful work based learning experiences with their students as well as their desire to

strengthen relationships with select high value industry partners. Schools currently receiving SIF funding, as well as schools with certified WBL coordinators in possession of the NYSED extension certificate, qualify for this additional funding.

Qualifying schools will receive funding to cover the cost of one additional period per day for WBL coordinators, to be added to their current assignment of at least one instructional period per day. These supplemental CTE funds may only be used for this purpose.

Allocation amounts for each school can be viewed on the attached table. The funds for this allotment will be placed in the allocation category **TL CTE WBL HS**.

CTE Driving Program

This funding will also support four Career and Technical Education (CTE) schools to provide students with the opportunity to obtain their NYS Driving License. These schools have been selected based on their CTE program's affiliation with industry partners that have career pathways that require a NYS driving license to access career related internships and apprenticeship opportunities. Drivers Education leading to an NYS Driving Permit is a fundamental credential for a large number of entry level positions in automotive, transportation, engineering and construction sectors.

These supplemental CTE funds may only be used for the following categories of expenditure:

- Driver Education proprietary school
- NYS Driving permit expense

Allocation amounts for each school can be viewed on the attached table. The funds for this allotment will be placed in the allocation category **TL CTE Driver HS**.

The CTE team will work with assigned schools to develop and implement effective spending plans that meet the unique programmatic and fiscal needs of each school. These funds will be closely monitored and future allocation considerations will be based on the proper use of these limited resources.

Questions about this program can be sent to CTEInfo@schools.nyc.gov. For more information about CTE programs, please visit the CTE web site at: <http://schools.nyc.gov/ChoicesEnrollment/SpecialPrograms/CTE/default.htm>.

[Click here to download a copy of the School Allocation Memorandum.](#)

Attachment:

Table 1 – School Allocation Summary ([click here for a downloadable Excel file](#))

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C: John Widlund
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School Allocation Memorandum No. 79, FY 2017

CTE Expansion Initiatives

Table 1: Schools Allocation Summary

FSC	FSC Team	Location	TL CTE WBL HS	TL CTE Program HS	TL CTE Driver HS	Total
94AFSA	94AR04	02M135	14,413	-	-	14,413
94AFSA	94AR01	02M139	13,397	-	-	13,397
94AFSA	94AR01	02M280	14,703	-	-	14,703
94MFSC	94MR01	02M288	15,947	-	-	15,947
94MFSC	94MR01	02M392	14,258	-	-	14,258
94AFSA	94AR03	02M393	13,965	-	-	13,965
94MFSC	94MR01	02M420	16,345	-	-	16,345
94MFSC	94MR01	02M489	16,134	-	-	16,134
94AFSA	94AR04	02M507	14,386	-	-	14,386
94MFSC	94MR02	02M519	15,923	-	-	15,923
94MFSC	94MR01	02M529	15,458	-	-	15,458
94MFSC	94MR01	02M533	13,404	-	-	13,404
94AFSA	94AR03	02M542	16,102	-	-	16,102
94AFSA	94AR03	02M546	12,831	-	-	12,831
94AFSA	94AR04	02M551	14,376	-	-	14,376
94MFSC	94MR01	02M600	15,901	-	-	15,901
94MFSC	94MR01	02M615	16,734	-	-	16,734
94MFSC	94MR01	02M630	16,453	-	-	16,453
94AFSA	94AR01	03M299	14,418	-	-	14,418
94AFSA	94AR04	03M402	13,425	-	-	13,425
94MFSC	94MR02	03M485	17,689	-	-	17,689
94AFSA	94AR04	05M157	13,253	-	-	13,253
94AFSA	94AR01	06M211	14,037	-	-	14,037
94MFSC	94MR02	06M467	17,639	-	-	17,639
94AFSA	94AR01	07X259	14,136	-	-	14,136
94XFSC	94XR01	07X522	15,973	-	24,000	39,973
94AFSA	94AR02	07X600	16,904	-	24,000	40,904
94XFSC	94XR02	08X405	17,144	-	-	17,144
94XFSC	94XR02	09X365	12,791	-	-	12,791
94AFSA	94AR04	09X403	15,645	-	-	15,645
94XFSC	94XR02	09X412	16,720	-	-	16,720
94AFSA	94AR02	10X213	15,681	-	-	15,681
94XFSC	94XR01	10X264	13,786	-	-	13,786
94XFSC	94XR04	10X368	16,065	-	-	16,065
94XFSC	94XR01	10X437	12,053	-	-	12,053
94AFSA	94AR04	10X524	16,516	-	-	16,516
94XFSC	94XR01	10X565	14,207	125,000	-	139,207
94XFSC	94XR02	11X270	16,705	-	-	16,705
94XFSC	94XR02	11X275	15,883	-	-	15,883
94XFSC	94XR02	11X418	16,679	-	-	16,679
94XFSC	94XR02	11X508	12,842	-	-	12,842
94KFSN	94KR01	13K430	17,696	-	-	17,696

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FSC	FSC Team	Location	TL CTE WBL HS	TL CTE Program HS	TL CTE Driver HS	Total
94KFSN	94KR01	13K605	16,886	-	-	16,886
94AFSA	94AR01	13K674	14,815	-	-	14,815
94KFSN	94KR01	14K477	16,110	-	-	16,110
94KFSN	94KR01	14K478	15,713	-	-	15,713
94KFSN	94KR01	14K558	15,322	-	-	15,322
94KFSN	94KR02	14K610	13,519	-	-	13,519
94KFSN	94KR05	15K497	14,298	-	-	14,298
94KFSN	94KR01	15K519	15,877	-	-	15,877
94KFSN	94KR02	16K455	-	125,000	-	125,000
94KFSN	94KR01	16K688	13,893	-	-	13,893
94AFSA	94AR01	17K122	16,601	-	-	16,601
94KFSS	94KU01	17K600	17,720	-	-	17,720
94AFSA	94AR03	17K751	14,189	-	-	14,189
94KFSS	94KU01	18K567	16,300	-	-	16,300
94AFSA	94AR03	18K617	14,983	-	-	14,983
94AFSA	94AR03	19K510	15,327	-	-	15,327
94KFSN	94KR01	19K615	17,554	-	-	17,554
94AFSA	94AR03	19K618	13,825	-	-	13,825
94KFSN	94KR01	19K660	18,594	-	-	18,594
94AFSA	94AR04	19K764	13,701	-	-	13,701
94KFSS	94KU01	20k445	16,615	-	-	16,615
94AFSA	94AR03	20K490	16,824	-	-	16,824
94KFSS	94KU01	21K410	16,204	-	-	16,204
94KFSS	94KU01	21K525	17,767	-	-	17,767
94KFSS	94KU01	21K559	15,689	-	-	15,689
94KFSS	94KU01	21K620	18,216	-	-	18,216
94KFSS	94KU01	21K690	16,903	125,000	-	141,903
94KFSS	94KU01	22K405	17,060	-	-	17,060
94KFSS	94KU01	22K425	17,495	-	-	17,495
94QFSN	94QR01	24Q264	16,422	-	-	16,422
94QFSN	94QR01	24Q455	17,100	-	-	17,100
94QFSN	94QR01	24Q485	17,500	-	-	17,500
94QFSN	94QR01	24Q550	16,817	-	-	16,817
94QFSN	94QR01	24Q600	33,722	125,000	24,000	182,722
94QFSN	94QR01	24Q610	35,067	-	-	35,067
94QFSN	94QR01	25Q425	16,648	-	-	16,648
94QFSN	94QR01	25Q460	18,386	-	-	18,386
94QFSN	94QR01	26Q430	16,200	-	-	16,200
94AFSA	94AR02	26Q495	17,079	-	-	17,079
94AFSA	94AR02	27Q302	16,110	-	-	16,110
94QFSS	94QU01	27Q400	-	125,000	-	125,000
94QFSS	94QU01	27Q475	16,497	-	-	16,497
94QFSS	94QU01	27Q650	15,913	-	-	15,913
94QFSS	94QU01	28Q440	17,106	-	-	17,106
94AFSA	94AR02	28Q505	16,959	-	-	16,959

Table 1: Schools Allocation Summary

FSC	FSC Team	Location	TL CTE WBL HS	TL CTE Program HS	TL CTE Driver HS	Total
94QFSS	94QU01	28Q620	17,587	-	-	17,587
94QFSS	94QU01	29Q272	16,682	-	-	16,682
94QFSS	94QU01	29Q313	15,014	-	-	15,014
94AFSA	94AR01	30Q258	13,295	-	24,000	37,295
94AFSA	94AR02	30Q301	14,481	-	-	14,481
94QFSN	94QR01	30Q445	16,079	-	-	16,079
94QFSN	94QR01	30Q450	17,399	-	-	17,399
94QFSN	94QR01	30Q502	16,472	-	-	16,472
94AFSA	94AR03	31R440	15,935	-	-	15,935
94RFSC	94RR01	31R445	17,048	-	-	17,048
94RFSC	94RR01	31R450	17,356	-	-	17,356
94RFSC	94RR01	31R455	17,016	-	-	17,016
94RFSC	94RR01	31R460	17,222	-	-	17,222
94RFSC	94RR01	31R600	16,290	125,000	-	141,290
TOTAL			1,602,019	750,000	96,000	2,448,019